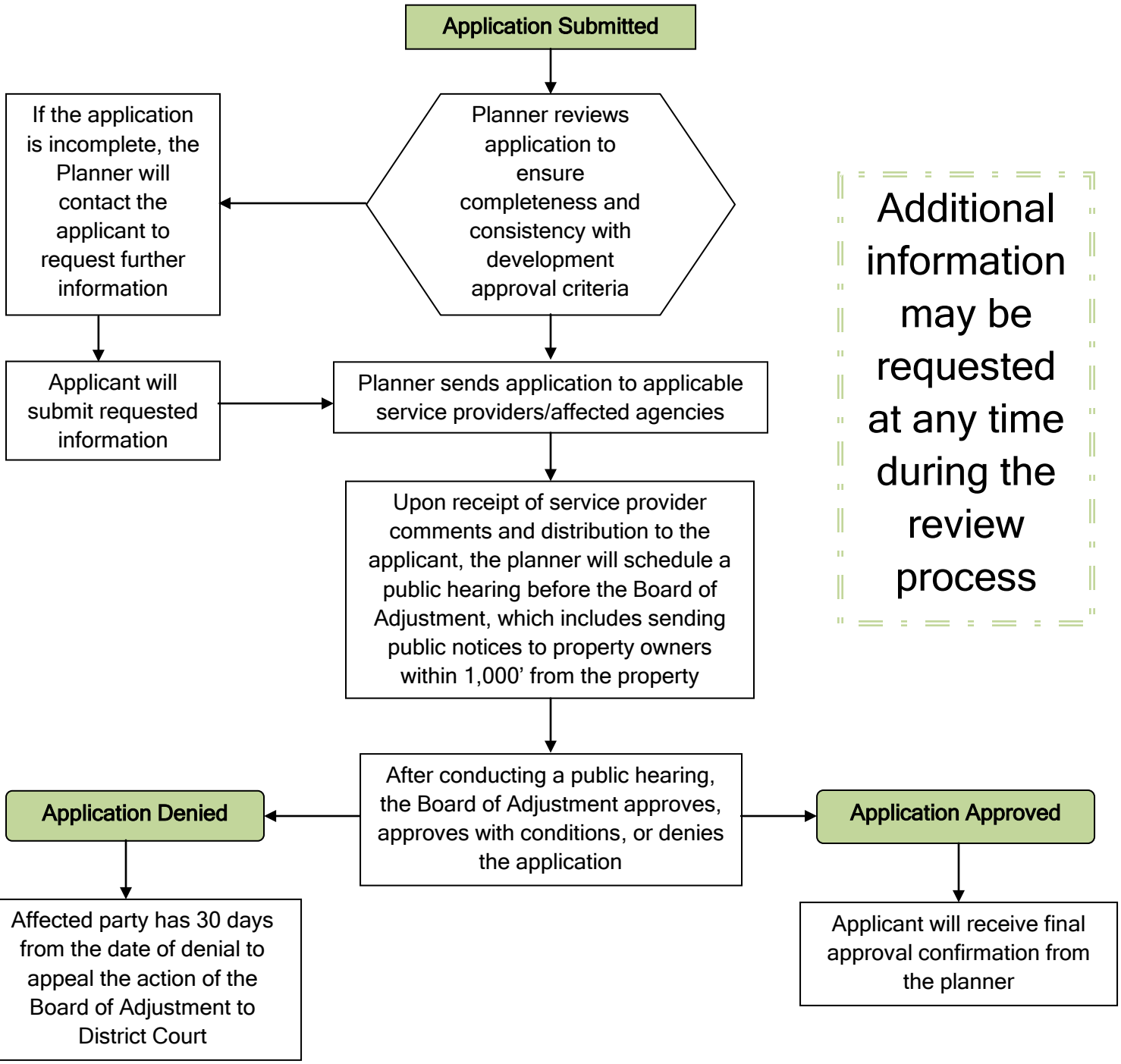
# BOARD OF ADJUSTMENT




Additional information may be requested at any time during the review process

Community Development Department
P.O. Box 128
60 North Main Street
Coalville, Utah 84017
Phone: 435-615-3124
www.summitcounty.org

# BOARD OF ADJUSTMENT

□ Snyderville Basin
□ Eastern Summit County

## OFFICE USE ONLY

Project #:_____ Zoning:_____

Date Received:_____ Receipt #:_____

Received By:_____ Plan Check #:_____

## PROJECT INFORMATION

Project Description/Type of Use:_____

Address:_____Tax ID#:_____

Total Project Area:_____Acres_____Square Feet

Building Footprint Sq. Ft.:_____Building Gross Sq. Ft.:_____

Number of Units:_____

Name of Development:_____

## APPLICANT INFORMATION

Name:_____Phone:_____

Address:_____

E-mail:_____

Applicant's Interest in Subject Property:
□ Owner □ Contractor □ Architect □ Engineer □ Other:_____

## PROPERTY OWNER INFORMATION

Name:_____Phone:_____

Address:_____

E-mail:_____

**SUBMITTAL REQUIREMENTS – Certain submittal requirements may be waived by Staff depending on the circumstance of each application and whether or not certain items are necessary to understand the nature of the project.**

□ Written description of the proposed request (see attached page).

□ 1 copy of a detailed site plan (11" x 17" minimum paper size, drawn to scale) which should include:
- □ Scale and North Arrow.
- □ Location and dimensions of all property lines.
- □ Identification of existing easements.
- □ Identification of existing roads and other public or private rights-of-way.
- □ Identification of existing and proposed structures and their setbacks from all property lines.

□ 1 copy of detailed building elevations (11" x 17" minimum paper size, drawn to scale) which should include:
- □ Existing and proposed grade lines and floor levels which include the overall height of the roof.

□ 1 electronic copy of the required materials in PDF format.

□ **ADDITIONAL INFORMATION MAY BE REQUIRED by the project planner to ensure adequate information is provided for staff analysis. All information required for staff analysis will be available for public review.**

**Applicant Initials** _____

**FEES**

**Application Fee:** $1,000

All application fees must be paid at time of application submittal. No application will be processed until all application fees are paid. Notification and publication fees for required public hearing notices (individual notices mailed to property owners - $2 per notice; 14 day publication of legal notice in local newspaper – cost of notice) will be billed to applicant. Notification fees must be paid within 15 days of billing.

Please note regarding fees: The payment of fees and/or the acceptance of such fees by County Staff does not constitute any sort of approvals, vesting, or signify that the application is complete or appropriate in any manner. The collection of fees is simply a requirement to begin the review process that will ultimately make such determinations.

**OWNER'S ACKNOWLEDGEMENT**

I hereby declare under penalty of perjury that this application form and all information submitted as part of this application form is true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application form be incorrect or untrue, I understand that Summit County may rescind any approval or sufficiency determination, or take other appropriate action.

Appellant's Signature:_____ Date:_____

Print Name:_____

Staff Comments: _____

_____

_____

# Criteria for Approval

1. Literal enforcement of the ordinance would cause an unreasonable hardship for the applicant that is not necessary to carry out the general purpose of the land use ordinance.

_____
_____
_____
_____
_____
_____

2. There are special circumstances attached to the property that do not generally apply to other properties in the same zone.

_____
_____
_____
_____
_____
_____

3. Granting the variance is essential to the enjoyment of a substantial property right possessed by other property in the same zone.

_____
_____
_____
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_____

4. The variance will not substantially affect the general plan and will not be contrary to the public interest.

_____
_____
_____
_____
_____
_____

5. The spirit of the provisions of the land use ordinance is observed and substantial justice done.

_____
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_____