MINUTES

SUMMIT COUNTY
BOARD OF COUNTY COUNCIL
WEDNESDAY, JANUARY 16, 2019
SUMMIT COUNTY COURTHOUSE
COALVILLE, UTAH

PRESENT:

Roger Armstrong, Council Chair
Doug Clyde, Council Vice-Chair
Chris Robinson, Council Member
Kim Carson, Council Member
Glenn Wright, Council Member

Tom Fisher, Manager
Janna Young, Deputy Manager
Dave Thomas, Chief Civil Deputy
Kent Jones, Clerk

The Council was called to order at 1:50 p.m.

Closed Session – Property Acquisition and Personnel

Council Member Robinson made a motion to convene in closed session to discuss property acquisition. The motion was seconded by Council Member Clyde and passed unanimously, 5 to 0.

The Summit County Council met in closed session from 1:52 p.m. to 3:24 p.m. to discuss property acquisition. Those in attendance were:

Roger Armstrong, Council Chair
Doug Clyde, Council Vice-Chair
Chris Robinson, Council Member
Kim Carson, Council Member
Glenn Wright, Council Member

Tom Fisher, Manager
Janna Young, Deputy Manager
Dave Thomas, Chief Civil Deputy
Michael Kendall, Engineer
Annette Singleton, Executive Assistant
John Angell, Engineer’s Office
Brian Hanton, SBSRSD
Melissa O’Brien, SBSRSD
Pat Putt, Community Development Director
Jeff Jones, Economic Development Director

Council Member Robinson made a motion to leave session to discuss property acquisition and convene in closed session to discuss personnel. Council Member Clyde seconded with all voting in favor, 5-0.

The Summit County Council met in closed session from 3:24 p.m. to 3:38 p.m. to discuss personnel. Those in attendance were:
Council Member Robinson made a motion to dismiss from closed session to discuss personnel and convene in open session. Council Member Clyde seconded with all voting in favor, 5-0.

Work Session

Pledge of Allegiance

Park City Chamber/Convention & Visitors Bureau Winter Update and Winter Marketing Efforts; Bill Malone and Jim Powell

Bill Malone and Jim Powell, from the Park City Chamber/Convention and Visitors Bureau, reviewed the following presentation and gave an update of winter activities and marketing efforts by the Bureau and staff.
LOCAL LODGING OCCUPANCY

Historic

Dec'18: 25%
Nov'18: 21%

Jan'19: 43%
Feb'19: 58%
Mar'19: 65%
Apr'19: 37%

On The Books

Feb'19: 7%
Mar'19: 14%

% Chg in Paid Occupancy

Winter Total: 33%

- Data as of Dec 31 (2018/19 season)
- Historic Actual (2017/18 season)
- Data as of Dec 31 (2017/18 season)

parkcity
MULTI-DESTINATION AVERAGE DAILY RATE

Historic
$800
$700
$600
$500
$400
$300
$200
$100
$0
Historical
Jun 18
Jul 18
Aug 18
Sep 18
Oct 18
Nov 18
$240
$278
$267
$226
$172
Dec 18
Jan 19
$493
$458
$461
$466
On The Books
Feb 19
Mar 19
Apr 19
May 19
$191
$92
$449

- Destination: Park City Area Chamber
- Other Individual Destinations
- All Destination Average

parkcity
Update regarding Communities That Care  Mary Christa Smith

Mary Christa Smith presented the following information regarding the Communities That Care program and focused on behaviors, priorities, and the power of making good choices.

Communities That Care Coalition
Prevention in Summit County

A coalition is a formal arrangement for cooperation and collaboration between groups or sectors of a community, in which each group retains its identity but all agree to work together toward a common goal of building a safe, healthy community.
Communities That Care Committee Members

Summit County
Park City Municipal
Valley Behavioral Health
South Summit School District
North Summit School District
Park City School District
Park City Community Foundation
Weilenmann
The Winter Sports School
Basin Recreation
MARC
Park City Police Dept.
Park City Hospital
Mountain Mediation
Big Brothers Big Sisters
Planned Parenthood
United Way
Arts Kids
CONNECT Summit County
Christian Center
Summit County Sheriff’s Dept.
Summit County Recovery Foundation
Wasatch/Summit Pediatrics
People’s Health Clinic
Youth Sports Alliance
Peace House

SUMMIT COUNTY MENTAL WELLNESS ALLIANCE
Mountain Life Church

2
Monday, September 10th, 2018 - Park City High School - 6:00PM

The Park City School District, Summit County Sheriff's Office, and Park City Police Department would like to recognize and support parents and guardians as the front lines of defense. The threats and dangers in our society are constant and rapidly evolving. As your school district, and local law enforcement agencies, we are united in keeping children safe and protecting the sanctity of the family and the home. Join us and let’s all work together for our youth.

"EDUCATION IS KNOWLEDGE, AND KNOWLEDGE IS POTENTIAL POWER TO CHANGE LIVES, PUT POTENTIAL POWER IN THE HANDS OF A DETERMINED PARENT OR GUARDIAN AND THE BATTLE FOR THE HOME AND FAMILY BECOMES A UNITED EFFORT, A COMMUNITY EFFORT, A STRONG DEFENSE."

Welcome by
Superintendent Gildea
Park City School District
Sheriff Martinez
Summit County Sheriff
Chief Carpenter
Park City Police

Speakers and Topics
Lieutenant Winterton
Drugs and Harmful Substances
Summit County Sheriff's Office
Special Agent Kehr
The Dark Web
ATF/DHS

Community Resource Fair
Summit County Sheriff's Office
Park City Police
ATF - Dark Web
Valley Behavioral Health
Children's Justice Center
Park City School District
Summit County Health Department
Summit County Mental Wellness Alliance
Connect
and more

A Community Event for Adults - Child Care Provided

Care Provided by PCSC
4-11 Years Old & Potty Trained
Food & Entertainment
Raising Resilient Children Amidst Today's Societal Challenges

Cost: Free
Date: Monday, March 11
Time: 6-8 p.m.
Location: Ledges Event Center
(202 Park Rd, Coalville)

Join us for an inspiring evening of education and awareness surrounding the difficulties our families face raising children in an age of technology, high expectations and cultural definitions of success. Parents will walk away with specific skills for communication and a new perspective: how to shift from striving to comply with society's high expectations and obsession with overperformance to engaging in the primary role of healthy parenting and promoting the development of a health sense of self in your child.

Dr. Brad Reedy
National expert, acclaimed author of The Journey of the Heroic Parent, and co-founder of Evoke Therapy Programs.

Contact:
mcsmith@summitcounty.org
Thursday, February 28
6-8 p.m.
South Summit High School
Free to attend

Join us for an inspiring evening of education and awareness regarding issues of substance use and mental health from the youth perspective.

- How can parents best talk about this issue with their teens?
- What is happening in the schools regarding substance use?
- What do parents/adults NOT understand?
- How can we best address this issue?

Panelists:
- Summit County Youth Summit
- Summit High School
- Park City High School
- HOPE Squad
- Star Club
- IMPACT Club
- Teen Council
Guiding Good Choices

Empower your family to meet the challenges children face in adolescence.

Prevent problems before they start! Strengthen your family bonds by attending an evidence-based program proven to prevent substance use and depression in children.

5 week sessions with 2 hour classes
Guiding Good Choices teaches families about:
- Risk of substance use
- Conflict Resolution
- Setting clear boundaries
- Resistance to peer pressure
- Effective Communication

For parents of kids ages 9-14

Who: Families with children ages 9-14
Cost: Free
Duration: 5 week sessions, 2 hours per class

Choose Your Session:
- Saturdays - February 16 - March 23 (excluding March 9) 10am - 12pm
  Location: Kamas Library
- Wednesdays - February 27 - March 27 (SPANISH) 5:30pm - 8pm
  Location: St. Mary Church
- Saturdays - March 2 - March 30
  Location: Summit County Library at Richin's Building 10am - 12pm
- Mondays - May 20th - June 24th (excluding May 27) 6-8:30pm
  Location: Christian Center of Park City

Registration: Online www.summitcountyhealth.org/goodchoices
Email mcsmith@summitcounty.org

Questions? Call Mary Christa Smith 435-640-9189
The POWER of the Guiding Good Choices Program

- In a 4-year follow-up study, the Guiding Good Choices program was shown to:
  - reduce current alcohol use by 40.6%
  - significantly reduce the rates of initiation for marijuana and drunkenness.

- The program was found to significantly reduce the rate at which adolescents develop depression. For one of the symptoms of depression -- feelings of worthlessness and inferiority -- risk reduction was as high as 28%.

• $250,000 to the Alliance, including CTC from Rob Katz and Elana Amsterdam Family Foundation
• $5,000 Vail Epic Promise grant for Guiding Good Choices
• $5,000 Give Life a Chance Foundation for Guiding Good Choices

Aaron Newman has all the budget details.
Priorities For Focus

The priority risk factors selected by the CTC committee:

- **Mental Health** – targeting depressive symptoms
- **Perceived risk of substance abuse** – low perceived risk
- **Parental attitudes** favorable to substance use and antisocial behavior

The priority protective factor:

**Opportunities for prosocial involvement** in families, in schools, with peers, and at the community level, using the Social Development Strategy. Connection is prevention!
Problem Behaviors in Summit County

- Nearly 50% of 12th grade students surveyed do not perceive using drugs or alcohol as risky.
- 40% of 12th grade students report using alcohol.
- 30% of 12th grade students report trying marijuana.
- 13% of students considered suicide last year.
- 70% of students who have tried alcohol, report drinking at home with their parents permission.
A Proven Model of Prevention

• Prevention!
• Evidence-based
• Healthy youth
Discussion regarding Public Health Emergency Preparedness (PHEP) process: Rich Bullough and Chris Crowley

Rich Bullough, Health Director, and Chris Crowley, Emergency Manager, discussed a cooperative agreement for state, local, and territorial public health departments that strengthen abilities to effectively respond to a range of health threats. They presented the following information.


PURPOSE
The Public Health Emergency Preparedness (PHEP) cooperative agreement is a critical source of funding for state, local, and territorial public health departments. This helps health departments build and strengthen their abilities to effectively respond to a range of public health threats, including infectious diseases, natural disasters, and biological, chemical, nuclear, and radiological events. Preparedness activities funded by the PHEP cooperative agreement specifically targeted the development of emergency-ready public health departments that are flexible and adaptable.

PUBLIC HEALTH EMERGENCY MANAGEMENT PLANNING
The Center for Disease Control established 15 capabilities that serve as national standards for public health preparedness planning. These capability standards serve as the foundation for planning, operations, and evaluating our ability to prepare for, respond to, and recover from public health emergencies. The 2018 Public Health Emergency Preparedness and Response Capabilities: National Standards for State, Local, Tribal, and Territorial Public Health\(^1\) correlate directly with the FEMA National Preparedness Goal and Core Capabilities. The PHEP Capabilities are grouped into 6 areas of focus:

- **Community Resilience**: Preparing for and recovering from emergencies
- **Incident Management**: Coordinating an effective response
- **Information Management**: Making sure people have information to act
- **Countermeasures and Mitigation**: Getting medicines and supplies where they are needed
- **Surge Management**: Expanding medical services to handle large events
- **Bio-Surveillance**: Investigating and identifying health threats

Though often lacking a physical point of origin (or incident), it is important to note that public health emergency response, regardless of the type or magnitude, complies with the methods prescribed in the National Incident Management System (NIMS) and Incident Command System (ICS). In the event of a public health crisis, the Summit County Health Department would likely serve as the Incident Command Post (for Medical Surge, the Park City Medical Center will serve in that capacity).

PHEP GRANT
Summit County Health Department public health emergency programs and positions are funded by the annual PHEP grant. Positions at the Summit County Health Department funded directly by the PHEP grant include:

- Public Health Emergency Manager
- Public Information Officer
- Nursing/Epidemiology Director
- Health Director

\(1\) https://www.cdc.gov/cpr/readiness/00_docs/CDC_PreparednessResponseCapabilities_October2018_Final_508.pdf
• Deputy Health Director
• Miscellaneous program personnel

Supported PHEP programs include:
• Public Health Emergency Preparedness
• Public Health Regional Coalition – Summit, Salt Lake and Tooele Counties Regional Health Coalition (SST Health Coalition)
• EpiTrax & Telehealth Epidemiology Information Systems
• Infectious Disease & Epidemic Outreach Programs – H1N1, Ebola, Zika, Opioids, etc....
• Community Assessment for Public Health Emergency Response (CASPER)
• Medical Reserve Corps

PHEP PROGRAMS
PHEP grant programs help support overall emergency preparedness in Summit County and integrate directly into our all-hazards approach to emergency preparedness. Combining Summit County Emergency Management with the Summit County Health Department has had the added effect of standardizing our methods, reducing overlap in process and resources and increasing our effectiveness through streamlined planning and NIMS implementation. Bottom line, our emergency response planning is integrated, leverages our shared resources and consolidates our emergency response policies and procedures.

MEDICAL RESERVE CORPS
As part of our PHEP requirements, SCHD has partnered with the People’s Health Clinic to manage our Medical Reserve Corps. The Medical Reserve Corps (MRC) is a national network of volunteers, organized locally to improve the health and safety of their communities. MRC units engage volunteers to strengthen public health, improve emergency response capabilities and build community resiliency. Our MRC focuses primarily on maintaining a database of volunteer medical professionals, providing medical staff at our mass care facilities including Medical Points of Distribution and Mass Care Shelters and management of Schedule I medication. In addition, the MRC will participate this year in the development of our CASPER program.

REGIONAL COALITION SUPPORT
In the event of a large-scale event, it is unlikely Summit County will be equipped to manage the surge of those in need of medical attention. Our participation in the SST Coalition ensures that we have plans and capabilities to receive and provide additional resources from neighboring counties and medical organizations. Our primary coalition partners are Salt Lake and Toole counties, with the Park City Medical Center and MRC serving as our local planning partners. Support includes personnel, facilities, volunteers, training and equipment.

OPERATIONAL READINESS REVIEW
In addition to our required quarterly grant reporting, Summit County Health Department recently completed an Onsight Readiness Review (ORR) in which the Utah Department of Health audited our grant compliance and public health emergency planning [see attached]. We received high-marks for our programs and were pleased to see that many of the improvement recommendations are already
complete or in progress (CASPER Assessment, PODS testing, MRC participation at SST Coalition, update EMP, etc.)

NEXT STEPS
In accordance with PHEP grant requirements, UDOH recommendations and integrated preparedness initiatives, Summit County Health Department Emergency Preparedness planning includes

1. Adopt the current version of the 2019 Summit County Emergency Management Plan (which includes the SCHD Emergency Management Plan).
2. Conduct a Community Assessment for Public Health Emergency Response (CASPER) study.
3. Increase MRC integration into planning and coordination, especially as it relates to SST Coalition programs.
4. Develop additional training and exercise programs.
5. Increase partner planning and combined training/exercises.
6. Integrate SCHD and Emergency Operations Center (EOC) planning and operations.
7. Expand the public outreach aspects of public health emergency preparedness through reciprocal planning, preparedness initiatives and volunteer programs (such as the Community Emergency Response Team and the Medical Reserve Corps).
8. Goal-setting based on grant guidance, FEMA and CDC capabilities requirements and the results of our Threats and Hazards Identification and Risk Assessment (THIRA) & Stakeholder Preparedness Review (SPR) program.

Thank you.
Attached: UDOH Public Health Emergency Preparedness Site Visit

Utah Department of Health
Joseph K. Miller, MD, M.S.P.H.
Executive Director

Division of Family Health and Preparedness
Paul R. Parack
Division Director

Bureau of Emergency Medical Services and Preparedness
C. Dean Penovich, MPH
Director

September 26, 2018

Richard Bullough
Health Officer
Summit County Health Department
650 Round Valley Dr.
Park City, UT 84060

Re: UDOH Public Health Emergency Preparedness Site Visit

Date of Visit: August 29, 2018

Purpose of Visit: To review prior year progress on cooperative agreement capabilities; to assess current year progress on capabilities and plans for completion; to discuss LHD ability to operationalize capabilities in support of responses; to identify barriers that impede progress; and to coordinate technical assistance strategies.

Successes/High Points
- Evidence of a very efficient program, with an excellent workplan format to track multiple projects.
- There is some benefit to having a dual ERC and County EM, at least from a coordination perspective (but see my point below).
- The Everbridge system has exceptional capacity and capability to provide emergency information and warning to the responder community and the public, we recommend maximizing this system.
- SCID is clearly seen as a trusted resource for the community, this will serve you well in a crisis.
- SCID is well linked with Fire/Hazmat and LEPC for planning for Hazmat events and CBRNE. Just work to clarify the role of SCID in response.

Areas for Improvement/Continue Efforts
- UDOH continues to recommend that all ERCs should be at least .75 or 1.0 FTE, as even the smaller LHDs have the same number of tasks to complete as the larger ones.
- Some concerns about who would cover ESF8 if Chris was activated in his County EM role during a response, recommend training a second to step into this role if needed.
- Recommend conducting a CASPER, it has been valued by several LHDs for its value and informing preparedness plans.
- Strongly recommend meeting your exercise requirement annually by testing your POD locations.
- Consider orientation for Board of Health on preparedness and response program.
• Recommend formal written administrative preparedness plan, even if allowances are in place for LHO to waive protocols.

• Strongly recommend expanding the scope and scale of staff training, and identifying and exercising staff on POD and other response roles.

• Get MRC Coordinator engaged in SST Coalition.

• RDS clarification – we are not sure your primary RDS at the Health Department will be able to accommodate product that may be distributed on numerous pallets; also, please include a MOU or written agreement with the hospital as to how it will play out if they are needed as the back-up RDS.

• More coordination with access and functional needs populations in planning, operations, and exercising, and incorporation of ideas for transportation within the county.

• Coordinate more call down drills and assembly drills in combination to engage response personnel and MRC members to give ideas of how PODs will operate.

Sharable Project Activities/Best Practices
• The development of an efficient and effective system using a small cadre of staff.
• Sharing the high level of coordination and collaboration with the school district for PODs and other activities.
• The planning and response coordination that goes into the Sundance Film Festival each year.

For any questions or concerns, please contact Kevin McCulley or Dean Penovich.

Kevin McCulley
Public Health and Medical Preparedness Manager
Bureau of EMS and Preparedness
Utah Department of Health

Dean Penovich
Director
Bureau of EMS and Preparedness
Utah Department of Health
Public Health Emergency Preparedness (PHEP)

Summit County Council Presentation - 2019
Public Health Disasters in U.S.

**Summit County Response**
- Park City School District closed
- SCHD as Incident Command
- CDC Strategic National Stockpile activated
- 500 vaccinations / 45 days
- **Globally**: 200M infected, 18,500+ deaths, 214 countries

**Worst Disaster in U.S. History**
- 28% of the population in U.S. became infected
- **Globally**: 500M infected, 100M deaths (5% of world’s population)
PHEP Overview

- The Public Health Emergency Preparedness (PHEP) cooperative agreement is a critical source of funding for state, local, & territorial public health departments.

- Build capabilities against public health threats, including infectious diseases, natural disasters, biological, chemical, nuclear and radiological events.

- Target the development of emergency-ready public health departments that are flexible and adaptable.

- Annual grant cycle.

- Summit County Health Department
PHEP Focus

- **Community Resilience**: Preparing for and recovering from emergencies
- **Incident Management**: Coordinating an effective response
- **Information Management**: Making sure people have information to take action
- **Countermeasures and Mitigation**: Getting medicines & supplies where they are needed
- **Surge Management**: Expanding medical services to handle large events
- **Bio-Surveillance**: Investigating and identifying health threats

- Summit County Health Department
PHEP Funding

Staff
- Health Director
- Deputy Health Director
- Public Health Emergency Manager
- Public Information Officer
- Nursing/Epidemiology Director

Programs
- Public Health Emergency Preparedness
- Summit, Salt Lake & Toole Regional Health Coalition
- EpiTrax & Telehealth Epidemiology Information Systems
- Public Outreach Programs
- Community Assessment for Public Health Emergency Response (CASPER)
- Medical Reserve Corps

► Summit County Health Department
PHEP Focus

- Adopt 2019 Summit County Emergency Management Plan
- Conduct a Community Assessment for Public Health Emergency Response (CASPER) study
- MRC integration
- Develop training and exercise programs
- Emergency Operations Center (EOC) planning and operations
- Public outreach for public health emergency preparedness
- Goal-setting based on grants, FEMA, CDC and Threats & Hazards Identification & Risk Assessment (THIRA) & Stakeholder Preparedness Review (SPR)

Summit County Health Department
Discussion regarding a Special Exception by the G&F Brown Family Land Holdings to transfer three (3) units of density associated with Conforming Parcels located in the upper East Spring Canyon Road area to the Spring Canyon Estates Subdivision Lot 1 and Agricultural Parcel “A” Amended Subdivision; Mike Brown, Applicant; Pat Putt

Pat Putt, Community Development Director, and Mike Brown, Applicant, reviewed a request for a Special Exception to allow the transfer of 3 units of density from Parcel A on East Spring Canyon Road to the Spring Canyon Estates Subdivision. This discussion is for direction and information; no action is requested at this time.

STAFF REPORT

To: Summit County Council
From: Patrick Putt, Community Development Director
Date of Meeting: January 16, 2019
Type of Item: Special Exception – Work Session
Process: Legislative Review

Recommendation: Staff recommends the Summit County Council review the request a Special Exception to allow the transfer of 3 units of density from property located on East Spring Canyon Road to Parcel A (6.22 acres) in the Spring Canyon Estates Subdivision. No action is requested at this meeting. Staff seeks direction from the County Council and will return for a formal public hearing and possible action.

Project Description:

Project Name: G&F Brown Family Plat 3
Applicant(s): Brown Family Land Holdings, Michael Brown representative
Property Owner(s): Brown Family Land Holdings
Location: Spring Canyon Road
Zone District: AG-5 and AG-10
Parcel Number and Size: SCES-A-AM, 6.21 acres, and NS-506, 226.89 acres
Type of Process: Special Exception
Final Land Use Authority: Summit County Council

Proposal:

The applicant is asking for a Special Exception to allow the transfer of 3 units of density from property located on East Spring Canyon Road to Parcel A (6.22 acres) in the Spring Canyon Estates Subdivision. If the special exception is approved, the 3 units of density on the upper Spring Canyon Road properties would be extinguished.
Vicinity Map:

Background

The applicant, Brown Family Land Holdings is the owner of 6 Grandfathered Parcels, all of which are under the tax ID # NS-506 (See below).

Parcel #1 = Red
Parcel #3 = Green
Parcel #2 = Purple
Parcel #4 = Orange

Brown Special Exception
The applicant would like to transfer parcel #1, #2 and #3 to Parcel A within the existing Spring Canyon Estates Subdivision. The primary purpose behind this request is to move existing development rights from a somewhat more remote agricultural hillside and cluster it more proximate to existing development and infrastructure. The proposed development would be shifted to a parcel with Spring Canyons Estates that is too small and ill-configured to be viable for agriculture. Because the parcels do not physically touch the subdivision, there is no legal process under the current Eastern Summit County Development Code to move the density. If approved the density on parcels #1, #2 and #3 would be extinguished through a memorandum of understanding recorded with the County Recorder’s office.

Analysis and Findings:

The SCC may approve, approve with conditions, or deny a Special Exception based upon written findings of fact according to each of the following standards. It is the responsibility of the applicant to provide written and graphic evidence demonstrating compliance:

Standard 1: The special exception is not detrimental to the public health, safety and welfare; Request Discussion

Analysis: Goal 2.1a of the Eastern Summit County General Plan states:

“Work to ensure that new development is suitably located to minimize impacts to surrounding areas.”

The existing Grandfathered Parcels are located along Spring Canyon Road, away from any other residential development. The applicant states that they are near the Hoytsville water tank and spring sources that provide culinary water for the nearby residents. The applicant adds that the proposed location for the density is much more suitable for development as there is existing infrastructure there, the development would be clustered and the development would have no negative effect on the water supply. Further relocating density from the more wooded hillsides in upper Spring Canyon to the lower valley floor places the future homes in an area less prone to wildfire.

Standard 2: The intent of the development code and general plan will be met; Request Discussion

Analysis: The Mission Statement of the Eastern Summit County General Plan States:
“To enhance the quality of life in Eastern Summit County through responsible growth that fosters stewardship of the land and natural resources while balancing private property rights and respecting our rural and agricultural foundation.”

The applicant has 3 Grandfathered Parcels, and therefore a right to develop one single family home on each parcel. Nonetheless, the applicant contends that moving the density to the proposed location would be beneficial as it would move development away from the water source for the Hoytsville water company into an area that is developed with improved roads and infrastructure and leave the current location for agriculture.

Sufficient land area is available within the Spring Creek Estates parcel to create lots which meet Eastern Summit County Development Code standards.

Section 11-1-1.E. of the Eastern Summit County Development Code states:

“Allow appropriate flexibility with regard to the location of land uses and other zoning matters, so long as the resulting use of the land is compatible with its surroundings and generally consistent with the general plan.”

The proposed location for the density is relatively flat and buildable. Parcels #2 and #3 have areas that are steep with significant vegetation. Development of the two lots would require a significant amount of grading where the proposed location would require less grading and would disturb the least amount of vegetation.

**Standard 3:** The applicant does not reasonably qualify for any other equitable processes provided through the provisions of this title; Request Discussion

**Analysis:** Because the Grandfathered Parcels do not physically touch Spring Canyon Estates Subdivision, there is no legal remedy to move the density through a boundary line adjustment or a subdivision process in Chapter 4 of the Eastern Summit County Development Code. Therefore, the only remedy is a Special Exception approved by the County Council. A variance is not applicable, because Chapter 11-4-14 states that variances can only be approved for specific requirements in chapter 3 of the Development Code.

**Standard 4:** There are equitable claims or unique circumstances warranting the special exception. Request Discussion

**Analysis:** The applicant finds that the unique circumstance attached to the property is that the parcels are legally buildable but located in an area that is not ideal for residential development pursuant the Eastern Summit County General Plan. The Brown Special Exception
applicant believes that the most logical site for a home is inside of the Spring Canyon Estates Subdivision where the ground is flatter and amenities such as roads and water are readily available.

**Recommendation:**

Staff recommends the Summit County Council review and discuss the proposed request for a special exception to transfer the proposed development rights to the Spring Canyon Estates Subdivision.

**Attachments:**

Exhibit A – Applicant narrative
Exhibit B – Spring Canyon Estates Plat
Exhibit C – Proposed Lot Layout Alternatives
To: Patt Pett (CDD)

From: G.B. Brown Family Land Holdings (Michael Brown)

The Brown family is requesting a work session with the County Council regarding relocating 3 units of density.

Brown's own the 6 acre parcel SLES-A-Am that would be the platting site for the units of density.

The 3 units are currently located off of Spring Canyon Road. The location is above the Hoytsville Culinary Water tank and near thin springs.

Because of the unique shape and location of the parcel containing these units which are being granted by Road Split and Grandfather right existe. It is in the best interest of the county and community to plat on the 6 acre parcel owned by the Brown Family.
This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information and data obtained from various sources, including Summit County which is not responsible for its accuracy or timeliness.
This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information and data obtained from various sources, including Summit County which is not responsible for its accuracy or timeliness.
The Council was comfortable with the applicant moving forward with the planning process requirements to formally apply for a special exception.

**Consideration of Approval**

**Discussion and possible adoption of Resolution No. 2019-01, a Resolution Adopting Summit County’s Emergency Management Plan; Chris Crowley**

Janna Young, Deputy Manager, and Chris Crowley, Emergency Manager, reviewed the following staff report and the current version of the 2018 County Emergency Management Plan to use as a baseline for future planning and proposed changes to prepare, respond, and recover from any large scale emergency or natural disaster. Mr. Crowley recommended approval of a Resolution adopting the County Emergency Management Plan.
RESOLUTION ADOPTING SUMMIT COUNTY’S EMERGENCY MANAGEMENT PLAN

WHEREAS, Summit County recognizes it is at risk to a wide range of natural, technological, health and human-caused hazards and there is a need for ongoing emergency planning by all jurisdictions of government, emergency response partners and the community within Summit County; and

WHEREAS, an Emergency Management Plan is needed to coordinate and support County emergency response and recovery efforts in the event of a major disaster; and

WHEREAS, the Emergency Management Plan provides a framework for governments, agencies and emergency response partners in Summit County to plan and execute their respective emergency functions during a disaster or national emergency. Participating organizations have the responsibility to prepare and maintain standard operating procedures and commit to training and exercises to support this plan to the best of their ability; and

WHEREAS, Per Summit County Code 5-4-3: Adoption of the National Incident Management System (NIMS), Summit County hereby adopts the “national incident management system” (NIMS) as promulgated by the homeland security presidential directive (HSPD)-5, management of domestic incidents (February 2003), as amended. All county departments shall utilize NIMS in response to all disasters within the county. (Ord. 805, 6-12-2013); and

WHEREAS, this plan is promulgated as the Summit County Emergency Management Plan and designed to comply with all applicable Summit County regulations and provides policies and procedures to be implemented in response to emergencies, disasters and other crisis events.

NOW, THEREFORE, the County Council of Summit County resolves as follows:

SECTION 1. ADOPTION. The County Council of Summit County hereby adopts the Summit County Emergency Management Plan to be used by all county departments in response to all incidents and disasters in Summit County.

SECTION 2. EFFECTIVE DATE. This Resolution shall take effect upon adoption.

PASSED, APPROVED AND ADOPTED this 16th day of January, 2019.

SUMMIT COUNTY COUNCIL

[Signature]
Roger Armstrong
Chair
ATTEST:

Kent Jones
County Clerk

APPROVED AS TO FORM:

Margaret Olson
County Attorney
STAFF REPORT
TO: Summit County Council
CC: Janna Young, Assistant County Manager
FROM: Chris Crowley, Summit County Emergency Manager
DATE: 1/4/19
SUBJECT: Summit County Emergency Management Plan

PURPOSE
The purpose of the Summit County Emergency Management Plan (EMP) is to develop a comprehensive emergency management program that will provide a system to mitigate, prepare, respond and recover from a large-scale emergency or natural disaster.

Per Summit County Code 5-4-3, Summit County utilizes the National Incident Management System (NIMS).¹ NIMS is a comprehensive, national approach to incident management that is applicable at all jurisdictional levels and across functional disciplines. It is intended to be applicable across a full spectrum of potential incidents, hazards, and impacts, regardless of size, location or complexity.²

EMP PLANNING
The National Preparedness Goal defines what it means for the whole community to be prepared for all types of disasters and emergencies. The goal itself is succinct:

"A secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk."³

In addition, the National Preparedness Goal describes 32 Core Capabilities, that address the greatest risks to the nation. Each of these core capabilities is tied to a capability target. These targets recognize that everyone needs the flexibility to determine how they apply their resources, based on the threats that are most relevant to them and their communities. The Core Capabilities provide direction for Emergency Management planning in Summit County.

The core capabilities are categorized into the following 5 mission areas:

- **Prevention.** Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- **Protection.** Protect our citizens, residents, visitors and assets against the greatest threats and hazards in a manner that allows our interests, aspirations and way of life to thrive.
- **Mitigation.** Reduce the loss of life and property by lessening the impact of future disasters.
- **Response.** Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- **Recovery.** Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

³ https://www.fema.gov/national-preparedness-goal
The Summit County EMP is developed with a **Whole Community Approach** methodology, whereby residents, emergency management practitioners, organizational and community leaders, and government officials can collectively understand and assess the needs of their respective communities and determine the best ways to organize and strengthen their assets, capacities, and interests.4

This approach offers many advantages for emergency management including:

- **Resilience**: Increased community and individual resilience and preparedness
- **Understanding**: A shared understanding of needs, priorities, capabilities and expectations
- **Integration**: Integrated and consistent prevention, protection, mitigation, response and recovery activities
- **Empowerment**: Greater empowerment and leveraging of community resources
- **Participation**: Encourage participation with preparedness and response volunteer organizations

In addition, combining Summit County Emergency Management with the Summit County Health Department has had the added effect of standardizing our methods, reducing overlap in process and resources and increasing our effectiveness through streamlined planning and NIMS implementation. Bottom line, our emergency response planning is integrated, leverages our shared resources and consolidates our emergency response policies and procedures.

**SCEMP REVISIONS**

As required by grants used to support our emergency management program, Summit County has updated and adopted various provisions and versions of the SCEMP every few years. Previous updates: Have been made in 2013, 2015 and 2017.

**Table 1: Summit County EMP Basic Plan Updates Register**

<table>
<thead>
<tr>
<th>Edition</th>
<th>Activity</th>
<th>Revisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>Bi-annual Update</td>
<td>• General revisions</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contacts update</td>
</tr>
<tr>
<td>2015</td>
<td>Bi-annual Update</td>
<td>• General revisions</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contacts update</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Declaration of Emergency Annex 2015</td>
</tr>
<tr>
<td>2017</td>
<td>• Bi-annual Update</td>
<td>• General revisions</td>
</tr>
<tr>
<td></td>
<td>• Council Adoption</td>
<td>• Contacts update</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Mountain Island Association of Governments Hazards Mitigation Plan 2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Integration of Summit County Health Department Emergency Operations Plan – 2015</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Summit County Debris Management Plan, Public Works 2017</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Resource Typing Inventory 2017</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Multi-Year Training &amp; Exercise Plan 2017</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>2018</th>
<th>• Declaration of Emergency Annex Update 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Bi-annual Update</td>
<td>• General revisions</td>
</tr>
<tr>
<td>• Council Adoption</td>
<td>• Update: Contacts migration to Summit County</td>
</tr>
<tr>
<td>• 2019 Promulgation</td>
<td>Emergency Alerts System (Everbridge)</td>
</tr>
<tr>
<td></td>
<td>• Deleted: Contacts Section</td>
</tr>
<tr>
<td></td>
<td>• Update: Summit County Alert System (Everbridge) 2018</td>
</tr>
<tr>
<td></td>
<td>• Add: EOC Operations Plan DRAFT 2018</td>
</tr>
<tr>
<td></td>
<td>• Add: Multi-Year Training &amp; Exercise Plan 2018</td>
</tr>
<tr>
<td></td>
<td>• Add: MRC Operations Plan 2018</td>
</tr>
<tr>
<td></td>
<td>• Deleted: Various obsolete content</td>
</tr>
<tr>
<td></td>
<td>• Deleted: Table 3.4 Disaster Level Matrix</td>
</tr>
<tr>
<td></td>
<td>• Updated: Table 3.4.18 Disaster Level Matrix</td>
</tr>
<tr>
<td></td>
<td>• Updated: EMP Promulgation 2018</td>
</tr>
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</table>

As noted in Table 1 above, revisions to the 2018 EMP are largely content, grammar and reference link related. Additional revisions, such as the Multi-Year Training and Exercise Plan, are resultant of grant requirements for annual updates and revisions based on capabilities and gap analysis from the FEMA Capabilities and Gap Tool (CPG 2.1). Note: The CPG 2.1 tool has been replaced by the 2019 Threat & Hazard Identification and Risk Assessment and Stakeholder Preparedness Review program (THIRA & SPR). Additional materials added to the plan annexes include EOC Operations Plan DRAFT 2018, Multi-Year Training & Exercise Plan 2018, MRC Operations Plan 2018.

Due to its large size and hyperlink-references to external sources, the 2018 SCEMP is available at this link.

**SCEMP PLANNING MOVING FORWARD**

Though useful, the SCEMP has served mainly as a summary for disaster response information referencing numerous standalone documents, data and operational programs. This passive approach, though still required for grant certification, presents an operational challenge as the EMP itself is often lacking detail and integrated training and the document itself is cumbersome. Most detailed materials are either hard-copies (housed in the Emergency Manager’s office) or on-line links requiring internet connectivity to access. As a result, the SCEMP tends to be a rarely accessed document with references to obsolete information.

As part of a new SCEMP planning initiative, Summit County Emergency Management will embark on a new, active approach to organizing, sharing and developing content for our emergency management plan. Using a technology solution to bind our planning documents, references and links will provide up-to-date information, detail and portability. In addition, the 2019 SCEMP will be used as a project management tool to catalog content and connect it to training, data and processes. In addition, the new
plan will support a complimentary Community Emergency Plan program featuring community-focused emergency planning, links and information useful to the public. Lastly, Summit County Emergency Management recommends an annual review and adoption of all SCEMP editions moving forward.

COUNCIL ACTION REQUEST

1. **Council Resolution:** Adopt the current version of the 2018 Summit County Emergency Management Plan to meet grant requirements and use as a baseline for future planning (2019 Promulgation).

2. **2019 Initiative Support:** Support the new Summit County Emergency Management Plan initiative.

3. **2019 Initiative Support:** In conjunction with the County Manager and the results of the 2019 Threat & Hazard Identification and Risk Assessment and Stakeholder Preparedness Review program (THIRA & SPR), assist with support and direction for future emergency planning efforts, participation and prioritization.

4. **2019 Initiative Support:** Annual SCEMP review and adoption.

Thank you for your consideration.

Attachment:
- [2018 SCEMP link](#)
Council Member Clyde made a motion to approve Resolution 2019-01, a resolution Adopting Summit County’s emergency Management Plan as recommended. Council Member Wright seconded the motion. Council Member Carson noted the date needed correcting. With that correction, all voted in favor, 5-0.

Possible adoption of Ordinance No. 891, an Ordinance Approving an Electric Utility Franchise Agreement Between Summit County and Rocky Mountain Power; Dave Thomas

Dave Thomas, Chief Civil Deputy Attorney, presented an ordinance regarding an Electric Utility Franchise Agreement between Summit County and Rocky Maintain Power and recommended approval.

Several changes were discussed. Mr. Thomas was directed to make redline changes to the draft for review before scheduling this back for consideration of approval. Mr. Ambrose from Rocky Mountain Power will also give input to the changes proposed.

Public Input

There was no public input.

Council Minutes dated January 2, 2019

Council Member Clyde made a motion to approve the minutes of January 2, 2019 as written with Council Member Carson seconding and all voting in favor, 5-0.

Public Hearing to consider potential projects for which funding may be applied under the CDBG Small Cities Program for Program Year 2019; Annette Singleton

Annette Singleton, Executive Assistant, reviewed the following staff report for consideration of projects which funding may be applied for under the Community Development Block Grant (CDBG) program for 2019. As part of the applicable program requirements, a public hearing is to be conducted to provide citizens with pertinent information about applications.
STAFF REPORT

Date: January 16, 2019
To: Council Members
From: Annette Singleton
Re: Public Hearing regarding the small cities Community Development Block Grant Program

Summit County is eligible to apply to the Department of Workforce Services for funding under the Community Development Block Grant (CDBG) Small Cities Program, a federally funded program administered by the State of Utah, Housing and Community Development Division. Summit County is eligible to apply for CDBG funding provided that Summit County meets the applicable program requirements.

The CDBG Program can fund a broad range of activities, including, but not limited to: construction of public works and facilities, e.g., water and sewer lines, fire stations, acquisition of real property, and provision of public services such as food banks or homeless shelters.

The purpose of this public hearing is to provide citizens with pertinent information about the applications. In the event that Summit County chooses to apply for CDBG funding, a second public hearing will be held at a later time to discuss the project.

Summit and Wasatch Counties are expecting to receive approximately $540,000 in this new program year. Mountainlând Association of Governments held a “CDBG Mandatory How To Apply Workshop” on November 1, 2018, where we learned of applicants wishing to apply for CDBG monies.

Paea Pipeline and Water Company Project. Paea Pipeline has been upgrading its water system over the past several years to replace its aging water system. It has approximately 1,200 feet of 6” water line that still needs to be replaced. The proposed project will replace the remaining 1,200 feet of old water line with a new 10” water line. The project will also replace the water services and install working water meters to each of the homes. The residents that are connected to the section of line that will be replaced have been surveyed and meet the HUD low to moderate income requirements. See attached Estimate from Horrock Engineers. Both Scott Kettle and Lloyd Marchant will attend the public hearing to answer any questions.

Conclusion. The County Council is asked to consider the Paea Pipeline project, and determine if the Council would like to sponsor. Based on the decision and motion made, Summit County must submit an application by 5:00 p.m., on Thursday, January 31st.
Important dates:
Applications submitted through WebGrants system, by Thursday, 1/31/19, at 5:00 PM
Applications reviewed by Mountainland Association of Governments in February
Application materials reviewed by State Department of Community and Culture staff to ensure project eligibility in February/March
Applications reviewed by the Ratings and Rankings Committee in March
Rating and ranking results and funding awards are announced to Executive Council in April
Applicants will be notified of funding awards in May
## 2019 CDBG Culinary Water Improvements - Engineers Estimate

**Peoa Pipeline Company**  
**January-19**

### Water System Improvements

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Qty</th>
<th>Unit</th>
<th>$/Unit</th>
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<tr>
<td>1</td>
<td>10&quot; PVC Water Line</td>
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<td>LF</td>
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<td>LS</td>
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<td>7</td>
<td>Engineering (8%)</td>
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<td></td>
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<tr>
<td>8</td>
<td>Construction Management (8%)</td>
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<tr>
<td>9</td>
<td>Administration/Legal (2%)</td>
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<tr>
<td>10</td>
<td>Contingency</td>
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<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$224,640.00</strong></td>
</tr>
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</table>
Council Member Carson asked if a lesser amount could be approved based on available funding.

Lloyd Marchant, representative of the Peoa Pipeline Project, stated it would be possible for a lesser amount, but this request should complete the project.

The public hearing was opened for comment.

Hearing no comment, the public hearing was closed.

**Council Member Clyde made a motion to support and sponsor the Peoa Pipeline Project for upgrading its water system and installation of water meters to each home. Council Member Robinson seconded the motion and all voted in favor, 5-0.**

**Council Comments**

- Council Member Carson attended a transportation meeting. Discussion included schedule, procedure, and long range plans
- She alerted the Council that UAC may be looking to change the distribution formula for sales tax calculation that may hurt the County
- Also will be monitoring the outcome of medicaid expansion and changes proposed by the legislature
- Last, the Health Department has concerns about reduction of programs

- Council Member Clyde stated a wetland mitigation plan has been performed regarding the South Summit Trail. Some remaining issues
- He suggested water quality issues be discussed at the retreat

- Council Member Wright attended a MAOG aging meeting. He will forward some good ideas from the Orem Center
- Some discussion with Wasatch County for regional cooperation for future transit planning
- Recycle Utah is looking for a new home. This may also be a retreat discussion item

**Manager Comments**

- Manager Fisher expressed concern about a winter storm warning for the next 2 days
- PCSD asked if County Staff may consider being involved in task forces to be formed in February or March
- Similar request from SSSD to be involved

The Council meeting adjourned at 7:10 p.m.

Roger Armstrong, Chair

Kurt Jones, Clerk